

| Store Location: Audit Period: | | |
|--|--------|--------|
| | | |
| Point of Sale Working | YES | |
| Staff Performance | YES/NO | COUNTS |
| Was Staff in PROPER Uniform? (Proper Shirt / Pants / Name Badge | No | 1 |
| Was staff involved in any work related activities unless on break? | No | 1 |
| Was staff involved in following all Safety measures? (Safety Jacket, smoking inside store) | No | 1 |
| Was all staff helping customer in front, if there were waiting? | No | 1 |
| Did Staff Check ID of Customers Purchasing Tobacco and or Alcoholic Beverages? | No | 1 |
| Was Staff noted to be using hygiene procedures? | No | 1 |
| Facility Performance | | |
| Was Facility Fully Staffed ? | No | 1 |
| Was the Facility Clean? | No | 1 |
| Was the facility Bright during dark hours? | No | 1 |
| Was the facility open or attended all the time? | No | 1 |
| Was the backroom clean & organized? | No | 1 |
| Were floors clean & tidy? (moped & wet floor sign used) | No | 1 |
| Was trash from the waste containers timely disposed? | No | 1 |
| Were walk-in coolers, coffee containers & other product display appear to have ample proportion? | No | 1 |
| Staff & Facility performance issue count | | 14 |
| Loss Prevention Performance | | |
| Was all Product Rung Up | No | 1 |
| Was Staff noted to Properly Pay for Items consumed | No | 1 |
| Was cash secured inside the cash drawer | No | 1 |
| Was Drawer always opened with means to complete a sale? | No | 1 |
| Were all activities observed in the store customary(Unsuspicious)?(Police/Property damage etc) | No | 1 |
| Were all entries authorized in the restricted area? (Back room/POS) | No | 1 |
| Did Facility Pass or Fail Loss Prevention Check | | Fail |
| Loss Prevention Performance issue count | | 6 |
| NOTES / ATTACH PROOF PHOTOS / TRANSACTION COPIES | | |

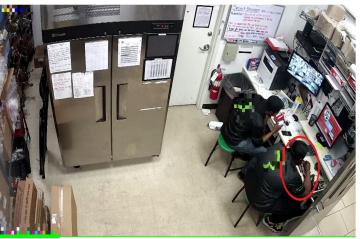
Summary: -

- The store Failed this week's Staff performance and Facility performance. (14 out of 14)
- ◆ The store Failed this week's Loss prevention audit.(6 out of 6)

Notes:-

- Different customers were observed taking away food item and coffee without paying for it.
- ♦ Employees were observed not paying for the items consumed.
- ♦ Employees were involved in non-related work activity.
- ♦ Audio was not available due to which surveillance of certain issues was not possible.





Camera Name: - CAM - 08/17 Date: - 04/25/19

Time: - 00:43

Employee was observed consuming food item but was not observed paying for it.











Camera Name: - CAM -

Date: - 02/22/19 Time: - 16:28

The highlighted person was observed consuming coffee and food but was not observed paying for it.



Camera Name: - CAM - 16 Date: - 04/19/19

Time: - 12:25

Employee was not in the proper uniform.



Camera Name: - CAM - 12 Date: - 04/19/19

Time: - 13:33

Employees were found involved in non-related activity and using phone during operational hours.



Camera Name: - CAM - 09 Date: - 01/11/19

Time: - 00:13

The highlighted person was observed smoking inside the store.



Camera Name: - CAM - 09 Date: - 04/07/19

Time: - 03:20

Long Queue of customers was found during night hours.



Camera Name: - CAM - 08 Date: - 03/27/19

Time: - 23:37

Employee did not check ID of customer for cigarette.



Camera Name: - CAM - 10 Date: - 04/02/19

Time: - 02:56

Employee was observed not wearing gloves during preparation of food.



Camera Name: - CAM - 08 Date: 04/19/19

Time: - 14:15

The customer was observed waiting for longer period of time.



Camera Name: - CAM - 14 Date: - 04/01/19

Time: - 04:31

Store floor was not clean.



Camera Name: - CAM - Date: - 11/18/18

Time: -

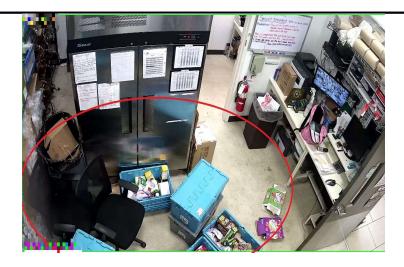
Store was closed.



Camera Name: - CAM - 09 Date: - 03/22/19

Time: - 08:34

Customer was left unattended.



Camera Name: - CAM - 17 Date: - 04/03/19
Time: - 07:54

Backroom was unorganized.



Camera Name: - CAM - 09 Date: - 04/06/19

Time: - 05:08

Employee did not use wet floor sign board while moping.



Camera Name: - CAM - 10 Date: - 04/23/19

Time: - 10:48

Trash bin was overflowing not emptied on time.



Camera Name: - CAM - 13 Date: - 04/22/19

Time: - 03:50

Product racks did not have ample products in display.



Camera Name: - CAM - 17 Date: - 01/05/19

Time: - 00:41

Cash was not secured inside the POS drawer.



Camera Name: - CAM - 08 Date: - 04/27/19

Time: - 00:14

POS drawer was open for means other then sale.



Camera Name: - CAM - 10 Date: - 04/05/19

Time: - 00:08

Police was observed inside the POS area.



Camera Name: - CAM - 17 Date: - 01/28/19

Time: - 00:04

Unknown person was observed in the backroom.